

Step-by-Step Calendar

This calendar walks board members through a year-long planning process to collect and analyze data.

July	August	September	October	November	December
<p>Introduce the Data Connection</p> <p>Ask board members to read Chapters 1-5 of Data Connection.</p> <p>Schedule orientation meeting for October.</p> <p>(3 hours)</p>	<p>Get Started</p> <p>Hold an orientation meeting for school board members and central staff to map out next steps and work assignments</p> <p>(2 hrs)</p>	<p>Identify Goals with Your Community</p> <p>Focus groups with parents, business leaders, senior citizens, taxpayers, teachers, students, etc to set district-wide student achievement goals.</p> <p>(1-1/2 hrs ea)</p>	<p>Set Goals</p> <p>Board members and central staff review community input and draft goals.</p> <p>(8 hours)</p>	<p>Publicize Goals</p> <p>Board members and district staff share the goals publicly, starting with staff first.</p> <p>Follow up meetings or media release.</p>	<p>Determine Data Sources</p> <p>District staff determine which data sources best measure goals, present to board for agreement & begin to collect.</p> <p>(Develop: 8 hours) (Present: 4 hours)</p>
January	February	March	April	May	June
<p>Collect Data</p> <p>District staff gather data and identify gaps in data. Benchmark.</p> <p>(6 weeks)</p>	<p>Present Data to Board</p> <p>Board reviews data. District points out trends, strengths and weaknesses.</p> <p>(2 meetings/ 4 hours each)</p>	<p>Set Performance Targets</p> <p>Board determines student performance targets for next year.</p> <p>(2 meetings/ 4 hours each)</p>	<p>Identify Strategic Efforts</p> <p>District staff present improvement strategies to increase targeted student performance.</p> <p>(2 meetings/ 4 hours each)</p>	<p>Policy Support Work</p> <p>Board review/adopt district budget to support goals, staff development, ability to collect and report data.</p> <p>(2 meetings/ 4 hours each)</p>	<p>Board Plans Next Calendar</p> <p>Board plans for next year to include community engagement on goals and district reporting on achievement.</p> <p>(2 hours)</p>